



BANNER/SIGN HANGING SERVICES ORDER FORM

TRUXPO - September 30 - October 2, 2010
T2010-39

COMPANY:	_____	BOOTH #:	_____
ADDRESS:	_____	PHONE #:	_____
CITY/PROV:	_____	POSTAL:	_____
ORDERED BY:	_____	FAX #:	_____
		EMAIL:	_____

BANNER/SIGN HANGING DESCRIPTION	# of Hours	Order Rec'd By Sep 24/10	Order Rec'd After Sep 24/10	TOTAL
Sign Hanging *		\$150/hr	\$190/hr	\$
*(minimum 1 hour charge, included scissor lift & one installer/operator)				SUB-TOTAL: \$
#865515373RT0001				12% HST: \$
				TOTAL: \$
Banner/Sign Dimensions:	_____			
*if over 10' in size call for quote	_____			
Banner/Sign Weight:	_____			
Double Sided (Yes/No):	_____			
Quantity of Signs:	_____			
<i>Please Attach Layout Showing Installation Locations</i>				

INFORMATION:

- ORDERS ARE NOT CONSIDERED COMPLETE UNLESS PAYMENT IS INCLUDED WITH ORDER
- Signs can be suspended from facility overhead girder spans only (not on sprinkler pipes)
- Signs over 10 feet in size require 2 operators on lift to install/remove (hourly rate above x2)
- Please ensure booth layout is attached highlighting preferred locations for banner install
- All prices shown are for the duration of the event
- All prices shown are in Canadian dollars
- All prices are subject to applicable taxes
- Please call us with any questions or for quote

PAYMENT POLICIES:

- Payment in advance must accompany this order to be considered a complete and confirmed order
- Cheques will not be accepted on site (sorry - no exceptions)
- Rates will be processed based on date order form with payment is received, as per above deadline
- Calculation errors or omissions will be adjusted accordingly on the above order form

PAYMENT OPTIONS:

(please circle one)	Credit Card Number			Expiry Date	TOTAL
VISA / MASTERCARD / AMEX	□□□□	□□□□	□□□□	□□/□□	\$
CHEQUE ENCLOSED <input type="checkbox"/>	PAYABLE TO: <i>Nonis Electrical Services</i>			MO	YR
Print Name:	_____				
Authorized Signature:	_____			Date:	_____

By evidence of my signature I acknowledge that I have read the above payment policies & options, and I do hereby authorize the total amount owing on services provided above to be charged on my Credit Card Number.

PLEASE SEE RULES & REGULATIONS ON REVERSE SIDE OF THIS ORDER FORM

N.E.S. INC., 255 Newport Drive, Ste 304, Port Moody, BC V3H 5H1
Tel: (604) 469-2726 Fax: (604) 469-2716 Email: nesinc@shaw.ca
Questions About Power Or This Form? Visit Our Website at www.nesinc.bc.ca

NONIS ELECTRICAL SERVICES INC.

(herein referred to as "N.E.S. INC.")

ORDER FORM RULES & REGULATIONS

GENERAL:

The Centre's and/or its agents reserve the right to inspect any and all equipment and materials which a tenant may wish to have connected to the Centre's power sources and/or may wish to use while in the building.

Only an authorized N.E.S. INC. tradesperson is permitted to make a connection to any of the Centre's electrical or mechanical sources. No electrical/mechanical equipment shall be restarted after failure until a N.E.S. INC. tradesperson has found and corrected the cause of the malfunction.

All material and equipment supplied by N.E.S. INC. shall remain the property of the Company. The exhibitor shall be held responsible for loss of such materials as are associated with his/her booth, and shall compensate N.E.S. INC. in the event of loss or damage.

PAYMENT:

Out of country payment may be made by money order, or credit card. Purchase orders are not considered payment. **Orders that do not include payment will be regarded as incomplete and will not be processed.**

DISCOUNTS:

Pre-show "**Advance**" price will apply to orders with payment received prior to the deadline date only. Orders received after this date shall be priced as "**Regular**" rates.

ON SITE ORDERS:

Orders placed during the move-in of the show **MUST** be paid by valid credit card, or cash. Cheques will only be accepted if accompanied by a valid credit card number and signature.

RATES:

Additional and/or special electrical/mechanical requirements are available on request and shall be supplied at an hourly rate charged for labour plus the cost of material used. Rates quoted by N.E.S. INC. include installation, service while in use, and removal. Rates are subject to change without notice.

CREDITS:

A credit on payment will only be considered if there is a report of any problem with service or product prior to the close of the Show. It is the exhibitors responsibility to advise a N.E.S. INC. Representative of any problem with our service or product.

CANCELLATIONS:

- a) If services have already been provided at the time of cancellation, original charges will apply.
- b) No refund on services that require advance planning (i.e. special electrical circuits, transformers, special lighting and non-electrical items.)
- c) A 50% refund will be given on listed items on order form if cancelled **IN WRITING** prior to the deadline date.

TAX EXEMPTION STATUS:

If you are exempt from Sales Tax, the Provincial Government requires that you forward an exemption certificate to us. Resale certificates are not valid unless you are re-billing these charges to your customers.

THIRD PARTY ORDER (Exhibitor appointed Contractor):

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. In the event that the named third party does not pay amount owing by the move-in time, charges will revert to the exhibiting company.

ELECTRICAL:

1. *ALL OUTLETS ARE SUPPLIED TO BACK AREA OF BOOTH.* If required elsewhere, extension cords will be available at N.E.S. INC.'s service area for a nominal charge. A charge of 25% above rates quoted will be charged for outlets/feeders fed under carpets.
2. All electrical power is turned off after show closes and turned on prior to show opening. *IF YOU REQUIRE POWER ON A 24-HOUR BASIS, PLEASE INDICATE ON ORDER FORM IN CORRECT SPACE PROVIDED.*
3. Permanent building receptacles and columns are not part of booth space. Exhibitors utilizing these receptacles will be charged for use. *BORROWING POWER FROM AN ADJOINING BOOTH IS NOT PERMITTED.*
4. All electrical connections, installations, motor connections or any electrical operating equipment must conform to all Canadian Standards Association requirements and the Canadian Electrical Code. The use of two wire ungrounded extension cords is prohibited.
5. All electrical equipment should be properly tagged and wired with full information as to ampere, wattage, kilowatts, horsepower, volts, phase, cycle, etc. ready for connection.
6. N.E.S. INC. is not responsible for damages or expenses incurred due to power surges, spikes or loss of power.

SAFETY REGULATIONS:

It is a requirement of the Electrical Safety Code that any electrical equipment that is being displayed, offered for sale or used in any show, convention, or similar exhibition **MUST BE APPROVED**. The authority for enforcing this regulation is vested in the Local Hydro Electrical Inspection Department.

MECHANICAL:

1. All mechanical equipment shall have a nameplate attached thereto showing approval by the applicable Provincial Authority.
2. All installations and connections to be made to the Centre's sources of natural gas, compressed air, water and all connections to drains, must be made by an authorized N.E.S. INC. tradesperson.
3. Mechanical services are only turned on during Show Hours.
4. It is the responsibility of the exhibitor to ensure that all pollutants, hazardous wastes, contaminated water etc. is disposed of by a Government Licensed firm for the appropriate waste product.